

## SCRUTINY TASK AND FINISH

### Terms of Reference

<b>Title</b>	<b>Future Delivery of Leisure Services.</b>
<b>Reasons for undertaking Task and Finish Group</b>	On 4 <sup>th</sup> November 2021, the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees recommended to Cabinet that the report to consider the Future Delivery of Leisure Services be deferred from consideration and that an additional meeting be convened. Cabinet supported this motion and a Task and Finish Group of the Joint Education Skills and Culture and Cabinet Scrutiny Committees is proposed.
<b>Intended Outcomes</b>	<ul style="list-style-type: none"> <li>- To identify and formulate the additional information that will be required by the committee to supplement the existing report on Future Delivery of Leisure Services</li>   <li>- To identify and formulate a supplementary appendix to be considered alongside the original report on Future Delivery of Leisure Services in the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to be held in January 2022</li>   <li>- To discuss and agree how the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to be held in January 2022 will consider private and public elements of the proposals on Future Delivery of Leisure Services.</li>   <li>- To enable the Joint Education Skills and Culture and Cabinet Scrutiny Committees to conduct their pre-scrutiny role effectively.</li>   <li>- To enable to Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to make recommendations to the Cabinet on the Future Delivery of Leisure Services in January 2022.</li> </ul>
<b>Background Information</b>	<ul style="list-style-type: none"> <li>- 'Future Delivery of Leisure Services' Cabinet, 4<sup>th</sup> November 2021 – Private Report (Exempt pursuant to paragraph 14)</li> </ul>
<b>Member Involvement</b>	<ul style="list-style-type: none"> <li>- A Task and Finish Group formed from Members of the Joint Education Skills and Culture and Cabinet Scrutiny Committees.</li> </ul>
<b>Officer Support</b>	<ul style="list-style-type: none"> <li>- Democratic Services</li> <li>- Legal Services</li> </ul>

<p><b>List of potential key officers, stakeholders, partners or other agencies to involve</b></p>	<ul style="list-style-type: none"> <li>- Andrew Thomas, Director of Education, Leisure, Lifelong Learning.</li> <li>- Huw Jones- Chief Financial Officer</li> <li>- Paul Walker, Operations Co-ordinator.</li> <li>- Simon Brennan, Head of Property and Regeneration or a nominated representative.</li> </ul>
<p><b>Timeframe/ plan for meetings</b></p>	<p><b>16<sup>th</sup> November 2021:</b></p> <ul style="list-style-type: none"> <li>- to agree to the establishment of a Task and Finish Group of the Joint Education Skills and Culture and Cabinet Scrutiny Committees on the Future of Leisure Services</li> <li>- to agree to the scoping document and terms of reference of the Task and Finish Group</li> </ul> <p><b>22<sup>nd</sup> November:</b></p> <ul style="list-style-type: none"> <li>- to discuss with officers the additional information required to supplement the Future of Leisure Services report.</li> <li>- To agree how that information be presented to the Task and Finish Group at its January meeting</li> </ul> <p><b>7<sup>th</sup> January 2022:</b></p> <ul style="list-style-type: none"> <li>- Receive final information from officers and delegate authority to the Chair of the T&amp;F Group to formulate findings into a supplementary report.</li> <li>- Agree the information to be presented in private and public in the Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees.</li> </ul> <p><b>26th January 2022:</b></p> <ul style="list-style-type: none"> <li>- Joint Meeting of the Education Skills and Culture and Cabinet Scrutiny Committees to consider the Future Delivery of Leisure Services and make recommendations to Cabinet</li> </ul>